

**TOWN OF EAST WINDSOR  
CAPITAL IMPROVEMENT PLANNING COMMITTEE  
SPECIAL MEETING**

**November 28, 2016 at 7:00 p.m.**

1. **Time and Place of Special meeting/Workshop** : November 28, 2016 at 7:00 p.m. at the East Windsor Senior Center:

Chairman Sauerhoefer called the Meeting to order at 7:08 p.m.

2. **Attendance:**

**Members:** Joe Sauerhoefer, Chairman; Robert Leach, Kathleen Pippin, Richard P. Pippin, Jr., Elzear Rodrigue; Cathy Simonelli.

**Advisors:** Len Norton, Director of Public Works

**Members Absent:** Denise Menard; Dale Nelson

3. **Public Participation:**

No members of the public were present.

4. **New Business/A. Approval of the Special meeting Minutes of October 24, 2016:**

**MOTION:** To APPROVE the Minutes of the Special Meeting of the Capital Improvement Committee dated October 24, 2016 as presented.

Simonelli moved/Rodrigue seconded/**DISCUSSION:** None

**VOTE:** In Favor: Unanimous

Approval of Special Meeting Minutes dated October 17, 2016 remaining pending.

**New Business/B. Discuss Board of Finance motion to appropriate \$500,000 for the CIP Commission to fund one-time capital projects:**

Chairman Sauerhoefer reported that the Board of Finance had recently approved a recommendation for the CIP Committee to review their prioritized list for one time projects which can be completed within a year; total funding for those projects shall not exceed \$500,000. A list of those projects should then be referred to the Board of Selectmen for funding. Remaining projects included in the CIP list would have the potential for funding via the normal budget process.

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The Committee reviewed their prioritized list of projects, the following projects were approved to comprise the \$500,000 recommendation:

**MOTION:** To FUND the Oil Tank Removal at the East Windsor High School – Item #40 in the amount of \$14,000.

Dick Pippin moved/Kathy Pippin seconded/DISCUSSION: None.

VOTE: In Favor: Unanimous

**MOTION:** To FUND the window replacement at the Town Hall Annex/Police Department – Item #12 in the amount of \$119,000.

Dick Pippin moved /Simonelli seconded/DISCUSSION: None.

VOTE: In Favor: Unanimous

**MOTION:** To FUND replacement of existing basketball court at East Windsor Park – Item #18 in the amount of \$25,000.

Dick Pippin moved/Rodrigue seconded/DISCUSSION: None

VOTE: In Favor: Unanimous

**MOTION:** To FUND LED Light Upgrades at the Annex/PD, Broad Brook Fire Department/Senior Center, and Department of Public Works – Item #2- in the amount of \$92,901.

Rodrigue moved/Dick Pippin seconded/DISCUSSION: None.

VOTE: In Favor: Unanimous

**MOTION:** To FUND replacement of original Town Hall flooring – Item #25 in the amount of \$52,930.

Dick Pippin moved/Rodrigue seconded/DISCUSSION: None

VOTE: In Favor: Unanimous

**MOTION:** To FUND the paving project to install walkway around pavilion at East Windsor Park for safety – Item #31 in the amount of \$30,000.

Rodrigue moved/Dick Pippin seconded/DISCUSSION: None

VOTE: In Favor: Unanimous

**MOTION:** TO FUND NexGen Solutions replacement of aged software system at the Police Department – Item #6 in the amount of \$250,000.

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Simonelli moved/Leach seconded/DISCUSSION: The Committee reviewed the remaining balance available for project funding under the BOF recommendation, and considered funding a portion of the project instead.

Mrs. Simonelli RESCINDED her motion; Mr. Leach RESCINDED his second.

**MOTION:** To FUND the expansion of the parking lot for the Broad Brook Elementary School – Item 10 in the amount of \$80,300.

Simonelli moved/Leach seconded/DISCUSSION: None.

VOTE: In Favor: Unanimous

**MOTION:** To FUND the purchase of Department of Public Works Equipment for use in the service garage – Item #15 in the amount of \$20,000.

Dick Pippin moved/Simonelli seconded/DISCUSSION: None

VOTE: In Favor: Unanimous

**MOTION:** To FUND the replacement vehicle for the Building Department – Item #23 in the amount of \$22,933.

Simonelli moved/Dick Pippin seconded/DISCUSSION: None.

VOTE: In Favor: Unanimous

**MOTION:** To use the balance of \$42,947 to fund an Engineering Study for the Department of Public Works Building – Item #23..

Rodrigue moved/Leach seconded/DISCUSSION: None.

VOTE: In Favor: Unanimous

**5. Adjournment:**

**MOTION:** To ADJOURN this Special Meeting at 8:10 p.m.

Leach moved/Dick Pippin seconded/DISCUSSION: None

VOTE: In Favor: Unanimous

Respectfully submitted,

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Peg Hoffman, Substitute Recording Secretary  
East Windsor Capital Improvement Planning Committee